

Your child's Class Teacher will be able to answer most of these questions; others may need to be answered by the Special Educational Needs Co-ordinator (SENCo).

The [SEND Code of Practice](#) outlines the following process for identifying SEN:

- Graduated approach (Four steps: Assess, Plan, Do, Review)
- EHC Needs Assessment
- Education, Health and Care Plan (EHCP)
- None – the school do not have any concerns

You may find it helpful to refer to our [SEN Support in Schools factsheet](#) so that you are aware of the types of support and processes that can be put in place to support your child.

You may also find it helpful to use this factsheet together with our [Preparing for School Meetings factsheet](#).

Not all of these questions will be appropriate for you to ask about your child - they are just to give you an idea of the types of question you may need to ask.

You may want to print these questions out, or just write down the ones that are most appropriate for you to ask the school about your child's needs.

**Does my child have a SEN Support Plan?** (This may have previously been known as Individual Education Plan or **IEP**)

- If not, what alternative method is being used to monitor and review my child's small steps of progress?
- Is school using the graduated approach based on four steps: Assess, Plan, Do and Review?
- Can I have a copy of the SEN Support Plan?
- Are the targets SMART (Specific, Measurable, Achievable, Relevant, Time-based)?
- When will the SEN Support Plan next be reviewed?

**What type of support is my child receiving in school?**

- Differentiated work in the classroom / differentiated homework?
- Group support from a teacher or teaching assistant?
- How many children are in the group?
- Is the group taught within the classroom or in another area?
- 1:1 help from a teacher or teaching assistant?
- How often does the support happen? Daily, weekly?

- How long is each support session?
- Which subjects are being supported?

### **Which staff are involved with my child?**

- Do they all understand about his/her special educational needs?
- Are they all aware of my child's SEN Support Plan?
- How do they help him/her?

### **What are my child's current attainment levels?**

- What are the expected attainment levels for his/her age group?

### **Has an outside agency been involved with my child?**

- For example, Educational Psychologist? Specialist Teaching Team? Speech & Language Therapist?
- If not, can they be involved to assist school in identifying my child's needs and the appropriate support required?
- If they have been involved, has the SEN Support Plan been updated to incorporate the advice given by the professional?
- Can the professionals involved be invited to attend the next review meeting?

Some other questions that may be appropriate to ask:

### **Are there alternative methods of recording that can be used to support my child in their learning – sometimes/all the time?**

- Pictures?
- Voice recording?
- On a computer/laptop?
- Scribe (an adult to write for them)?

### **Can we have a home/school link book to record positives as well as difficulties?**

- How often will it be filled in?
- Who will fill it in?
- Will it be brief or detailed?

### **What is the procedure for homework?**

- Can homework be recorded in a planner?
- Is there another way of finding out about homework?
- Is there a homework club?
- Would there be someone to support my child with their homework?

### **Can homework be completed on the computer at home sometimes/always?**

- How long should my child spend completing each piece of homework?
- If they take much longer than this, can I stop them and make a note on the piece of homework, or phone up/email and speak to the teacher?

### **How can I work with school to support my child at home?**

- Be told about a topic/subject in advance to help prepare my child?
- Practice appropriate topic words?
- Borrow books from the library?
- Read to them?
- Hear them read to me?

### **Where can I get more information, advice and support?**

**Milton Keynes Special Educational Needs & Disability Information, Advice & Support Service (MK SENDIAS)** can give you:

- Information about SEND support, including information about SEND funding
- Advice about what to do if you are not happy with the support your school is providing
- Support to prepare for school meetings and Annual Reviews.
- Information and advice about your rights to request an EHC needs assessment and support with the process
- Help to navigate Appeals and Complaints procedures
- Information about other organisations, support groups and information services that could help

#### **You can contact us:**

- By completing a [referral form](#)
- Via our [website](#) for lots of useful information and factsheets
- To discuss your concerns by **phone** on 01908 254518
- By [email](#), briefly outlining your concerns
- On [Facebook](#)